Draft Meeting Agenda
Council on Technology Services
March 14, 2002

Virginia Department of Transportation Auditorium

1:30 – 4:00 p.m.Meeting Objectives
The objectives of the Council meeting are: (1) To welcome Secretary of Technology George Newstrom; (2) To discuss technology trends and homeland security options; (3) To discuss and adopt the COTS Bylaws and Workgroup charters; and (4) To determine legislative and budget impacts on technology in the Commonwealth.

1:30 – 1:50 Welcome and Opening Remarks
The Honorable George Newstrom, Secretary of Technology

Approval of Minutes
Jenny Wootton, Executive Director
Read minutes

Legislative Update
Skip Maupai, Office of the Secretary of Technology

1:50 – 2:20 Presentation: "Digital Government: Moving beyond e" Download "Zipped" presentation 15.5 MB
Steve Kolodney, AMS (Former Washington State CIO)

2:20 – 2:50 Presentation: "e-Government = Homeland Security" View presentation
Steve Edelman, Aspect Communications
Gareth Owen, Aspect Communications
2:50 – 3:00 Break

3:00 – 3:15 COTS Bylaws
Discussion and Adoption
Read Bylaws

3:15 – 3:55 COTS Workgroup Charters and Updates

COTS Executive Committee Charter
Chip German, University of Virginia
View Charter

COTS Workgroup Charter and Reporting Templates
Jerry Simonoff, Department of Technology PlanningWorkgroup Charters and Updates (Continued)
[View Charter Template](#)
[View Reporting Template](#)

COTS Web Services Workgroup Charter
Tim Bass, Virginia Retirement System
[View Charter](#)

COTS Commonwealth Systems Workgroup Charter
Bernie Hill, Virginia Department of Transportation
[View Charter](#)

COTS Ad Hoc Workgroup on Major IT Projects Status Dashboard Update
Chris Saneda, Department of Alcoholic Beverage Control
[View Workgroup on Major IT Projects Status Report](#)
[View Major IT Projects to be Baselined by Secretariat Oversight Committees](#)
[View Major IT Project Baseline Data Template](#)

3:55 – 4:00 New Business/Public Discussion/Closing Remarks

4:00 Adjourn

Next Meeting:
May 9, 2002
9:30 – 12:00 p.m.
George Mason University